

2015/2016 Dates to Remember

Private Employers

Public Employers

December, 2015

- 1 - Last day for individual-retro-rating settlements (close-out year for 10-year annual evaluation)
- 31 - Deadline for OCP education requirement
- *31 - Payroll reports mailed
- 31 - Deadline for ISSP loss prevention activities
- 31 - PY 2016 notice of estimated annual premium sent
- 31 - ISSP onsite consultation survey, SH-29, deadline

January, 2016

- 29 - Deductible program application deadline date for 7/1 start date
- 29 - Individual retro rating application deadline for 7/1 start date
- 29 - OCP program application deadline for 7/1 start date
- 29 - Group Retro application deadline for 7/1 start

- 1 - Policy year starts
- 1 - DFSP program year starts
- 1 - Individual retro rating plan program starts
- 1 - Deductible program year starts
- 1 - Group retro program year starts
- 1 - Group experience rating program year starts
- 1 - EM Cap program year starts
- 1 - OCP program year starts
- 1 - ISSP year starts
- 1 - Prospective billing begins
- 31 - DFSP accident analysis training deadline for 1/1 program start date. New supervisors have 60 days from hire date to complete
- 31 - DFSP online safety mgt self-assessment (SH-26) deadline for 1/1 start date

February, 2016

- 29 - Self-insured paid comp report, SI-40, due
- 29 - Self-insured assessment payment due - first half

- 1 - PERRP 300AP submission deadline for previous calendar year statistics
- 15 - Last date to submit C-240 (settlement application)
- 29 - Self-insured paid comp report, SI-40, due
- 29 - Self-insured assessment payment due - first half

March, 2016

- 31 - Last date to request change in estimated annual payroll exposure
- 31 - DFSP annual report for preceding July 1 program start date
- 31 - Last date to request change in installment plan for PY 2015
- 31 - Deadline for OCP education requirement

- 1 - DFSP action plan, DFSP-5, deadline (advanced level only) for Jan. 1 program start date
- *15 - Individual-retro-rating annual statements mailed from previous policy year
- 31 - Snap shot date for experience calculation
- 31 - PY 2016 invoice mailed

April, 2016

29 - EM Cap requirement deadline

***15** - Individual-retro-rating billing invoice mailed from previous policy year

May, 2016

1 - PY 2016 notice of estimated annual premium sent

16 - PY 2015 payroll report and PY 2016 invoice due (both discounted 50 percent)

16 - Last date employer can change installment plan for PY 2016

31 - PEC Group experience rating program application deadline

31 - DFSP program application deadline for 7/1 start date

31 - ISSP application deadline for 7/1 start date

31 - Transitional work bonus application deadline for 7/1 start date

June, 2016

1 - Last day for retro settlements (close-out yr for 10-yr annual evaluation)

1 - PY 2016 premium invoice mailed

30 - Deadline for safety council participation requirements

30 - PY 2016 first installment due

30 - ISSP on-site consultation survey, SH-29, deadline

July, 2016

1 - Policy year starts

29 - Group retrospective rating application deadline for 1/1 start date

1 - Publishing of new rates

29 - Deductible application deadline for 1/1 start date

1 - DFSP program year starts

29 - Retro rating application deadline for 1/1 start date

1 - Deductible program year starts

29 - OCP application deadline for 1/1 start date

1 - Individual retro policy rating year starts

31 - Safety Council enrollment deadline

1 - Group experience rating program year starts

1 - Group retro program year start date

1 - OCP program year starts

1 - ISSP program year starts

1 - .99 EM Construction Cap program year start date

1 - EM Cap program year start date

1 - Transitional work bonus program start date

1 - PY 2015 payroll true-up report notice sent

15 - Last date to submit C-240 (settlement application)

29 - .99 EM construction cap deadline to opt out or submission of the safety management self-assessment (SH-26)

31 - Safety Council enrollment deadline

31 - DFSP accident analysis training deadline for 7/1 program start date initial year only. New supervisors have 60 days from hire date to complete

31 - DFSP online safety mgt self-assessment (SH-26) deadline for 7/1 start date

August, 2016

15 - PY 2015 payroll true-up report due

31 - Self-Insured assessment payment due - second half

30 - DFSP action plan (DFSP-5) deadline (advanced level only) for 7/1 program start date
31 - Self-Insured assessment payment due - second half

September, 2016

15 - Individual retro annual statements mailed from previous policy year (approx. date)
30 - Snapshot date for experience calculation

1 - Balance of PY 2015 and PY 2016 premium due (both discounted 50%)
30 - DFSP annual report due for 1/1 program start date
30 - Last date to request change in estimated annual
30 - Deadline for OCP education requirement

October, 2016

31 - EM cap requirement deadline
31 - Notice of estimated annual premium mailed for PY 2017

November, 2016

21 - Group experience rating application deadline

15 - Deadline for deferred payment option for PY 2017
30 - DFSP application deadline for 1/1 start date
30 - ISSP application deadline for 1/1 start date
30 - Transitional work bonus application deadline for 1/1 start date